

## CONTACT NAMES

### Church Organist & Co-Ordinator of Liturgical Music

Noreen O'Donoghue  
Phone: 086 1258575

### Church Florist

Mrs. Mary Canavan  
Phone: 01 8386008

### Priests of Parish

Father John O'Brien Adm.  
211 Navan Road,  
Tel. 01 8681436

Father Paddy O'Byrne  
194 Navan Road,  
Tel. 01 8386900

### Parish Secretary

Marian & Frances  
Tel: 01 8380265

## FEES

**CHURCH** €550

**If you wish to use our florist** €200

*Reflects the cost of the flowers.  
There is no fee for arranging the flower.  
Mary has many years experience  
of arranging flowers for many occasions.  
She is excellent at what she does.*

**BOOKING DEPOSIT** €200

## WHAT YOU SHOULD KNOW

### NOTIFICATION

#### The Church:

The Church requires a minimum notice of 3 months of the date of the marriage.

#### The State:

In the Republic of Ireland, according to the Family Law Act 1995, you must give a minimum of **3 months notice, in writing**, to the State of the date of the marriage.

Both parties must be at least 18 years of age.

#### Application should be made to:

Superintendent Registrar's Office,  
Joyce House,  
8-11 Lombard Street East,  
Dublin 2.

*The entire  
Parish Community of Our  
Lady Help of Christians,  
Navan Road  
join in wishing you a  
joyful Wedding and a  
Happy Marriage.*



Church of  
Our Lady Help of Christians  
Navan Road, Dublin 7

# Planning Your Wedding

Congratulations  
on your forthcoming  
marriage.  
Hopefully this brochure  
will help you  
plan your wedding  
with thought and ease.

The Secretary in the Parish  
Office will tell you which  
Priest of the Parish you  
should contact.

If you would like to  
discuss any matter  
with him please contact  
him immediately.

## WHAT TO DO

### The Priest and your wedding:

Theoretically, 3 priests could be involved in your preparation for Marriage:

- A. The priest of the parish where you live. He will with you both, prepare all the papers to enable the wedding to take place.
- B. The priest, celebrant of the wedding. He will prepare the text of the wedding ceremony with you, including the hymns for the ceremony. However for any wedding in Our Lady Help of Christians Church, Navan Road, Noreen O'Donoghue, the Co-ordinator of Liturgical Music will discuss the singing and music for the wedding ceremony. Also if you wish Noreen to play at your wedding, she has a list of singers from which you can choose.
- C. The priest in charge of the church where the wedding will take place. He receives the marriage papers and ensures that everything is in order. If you are living in the Navan Road Parish and do not have a celebrant from outside the parish, then just one priest will be involved. Within 6 months of the date of your wedding you should start to get your paperwork ready.

### PRE-MARRIAGE COURSE:

This can be organised IMMEDIATELY

The Diocese of Dublin requires couples presenting for marriage to participate in a Pre-Marriage Course. Early booking of a course is absolutely essential.

Courses are facilitated by three organisations:

#### Accord

39 Harcourt Street  
Dublin 2  
Telephone 4784400

#### Avila

Morehampton  
Road Dublin 4  
Telephone 6683155

#### NAOMI

North Great Georges  
Street Dublin 1  
Telephone 8786156.

The Pre-Marriage Course offers you

- an opportunity to take time out with your partner to talk about your future together
- a relaxed atmosphere where you can share your ideas and views with other couples getting married.
- an opportunity to participate in talks and discussions on communication, conflict, sexuality, fertility, commitment and what makes marriage a sacrament.
- helpful advice on the practical detail of the wedding ceremony.

### HOW TO PROCEED

#### The Priest doing the paperwork

The priest doing the paperwork, is the priest of the parish where you live now, not where you were born & reared. Contact him within **6 months of the date of the wedding** to make an appointment to see him. He will fill out the Pre-Nuptial Enquiry Form with you. However before meeting him you should get the following documents:

### Documents you will require:

#### 1. Baptismal and Confirmation Certificates

You must produce a Baptismal Certificate and a Confirmation Certificate of recent issue. They can be obtained from the Parishes in which you were baptised. You also need a Birth Certificate.

#### 2. Letters of Freedom.

You must establish that you are free to marry. You must get a Letter of Freedom, a statement from the Parish Priest of your home parish that you have not been married already. If either party has lived for substantial periods as an adult away from the home parish, you need Letters of Freedom from the parishes in which you have lived.

#### 3. Civil Receipt.

You must produce a Receipt of Marriage Notification from the State  
01-8638217/219/220

#### 4. Pre-Marriage Course Certificate.

You must have a Certificate of Completion of a Pre-Marriage Course.

In Marriages of Mixed Religions a Dispensation is required.

### LITURGICAL MUSIC FOR THE WEDDING

Noreen O'Donoghue is our Co-ordinator of Liturgical Music and has great experience of wedding ceremonies. She is a talented musician, playing: keyboard, organ & harp. She also has an extensive list of excellent singers for every occasion. Even if you do not wish to ask her to play at and provide a singer for your wedding, you **MUST** discuss the music & singing at your wedding with her.